



## BCF Competitive Grant Cycle Review Process

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Upon submitting a complete application, it will be reviewed by the Grants Manager to ensure all the necessary information is included. Proposals are reviewed by a Grants subcommittee comprised of community members. Reviewer comments and recommendations are compiled by the Grants Committee, and funding recommendations are formulated for BCF Board approval. The review process is competitive – there are always more funding requests than available funding. The grant application is evaluated on relevance to community need, plus project’s potential impact, feasibility, sustainability and organizational capacity.

The Foundation will be looking for applications that reflect evidence of the following:

### Impact on Community:

- Proposal addresses growth, development, and success of children, youth and families.
- Project will have an impact on clearly identified members of the community, prioritizing the under resourced and historically underserved.
- Includes use of relevant supportive data in describing need for the project.

### Project Feasibility:

- Project objectives are clearly outlined. The objectives match the project description and desired outcomes.
- Clear plan of how staff and/or volunteers are involved in the project.
- Demonstrates coordination with other organizations providing similar services.
- Budget is complete and clearly shows how the project will be funded.

### Sustainability/Organizational Capacity:

- Proposed project has a clear goal that is consistent with the organization’s mission.
- Past performance (*via narrative documentation or Impact Reports, for previously funded organizations*).
- Sustainability plan, especially if request includes salaries; how will project continue after BCF funding is depleted? What are the funding resources other than BCF.
- Demonstrates efficiency in budget planning including in kind contributions, donated labor, use of volunteers.